

Job Advertisement – Home School Link Worker (HSLW)

Job details

Location: Bishopswood School, Sonning Common (Working across Primary and Secondary sites)

Salary: Grade 9, SCP 23-26, Actual £15,427.44-£16,702.66 or £17.29-£18.72 per hour

Hours: 20 hours per week with the need to be flexible to meet the needs of the families

Contract type: Part time, term time only, permanent

Reporting to: Deputy Headteacher

Responsible for: N/A

Start date: ASAP

Closing date: Applications will be considered upon receipt and interviews arranged accordingly.

Bishopswood is a special school based in Sonning Common, South Oxfordshire (Berkshire border), and is part of the Propeller Academy Trust. We provide specialist education for children aged 2 — 16 years with severe (SLD) or profound and multiple learning difficulties (PMLD) and complex needs, including those children with ASD. The school is part of The Propeller Academy Trust.

Main purpose

The experienced Administrative Officer is responsible for supporting with the administrative, financial, and organisational processes within the school. They will also act as the initial point of contact for parents, visitors and other stakeholders so will be an ambassador for the school and embody the value, vision, and ethos of the school in all interactions.

How to Apply

For further details, and to apply, please visit [Vacancies - SAMpeople Recruit](#). Please note that CVs will not be accepted.

Application Timeline

Please note that CVs will not be accepted. No agency applications either please.

For informal enquiries please contact us at recruitment@bishopswoodschool.co.uk

Visits to the school are welcome by arrangement. Applications will be considered on receipt and interviews arranged accordingly.

Please note, the school reserves the right to close adverts if a sufficient response is received. Early applications are therefore advised.

If you have not received communication from the school inviting you for an interview within ten working days of the closing date of the post, you can assume that you have not been shortlisted on this occasion. We thank you for your interest in the school and encourage you to apply for suitable vacancies in the future

The Propeller Academy Trust is committed to creating a diverse workforce. We'll consider all qualified applicants for employment without regard to sex, race (including colour, nationality, ethnic or national origin), religion or belief, sexual orientation, gender reassignment, pregnancy or maternity, age, disability, marriage, or civil partnership.

The Propeller Academy Trust and its member schools are committed to safeguarding and promoting the welfare of all children and young people according to child protection and safeguarding guidelines. We expect all staff and volunteers to share in this commitment.

This post is classed as having a high degree of contact with children or vulnerable adults and is exempt from the Rehabilitation of Offenders Act 1974. All post holders are subject to the necessary pre-employment check, including a satisfactory Enhanced Disclosure and Barring Service (DBS) Check, including a Child/Adult's Barred List check (where applicable to the role in question).